

# ST. THOMAS MORE

## *Catholic School*

*A Nationally Recognized Blue Ribbon School of Excellence*

seeks a

## **Technology Coordinator**

St. Thomas More Catholic School seeks a joyful, faith-filled technology leader to support and further our vision for technology integration and its alignment with the school's mission. The ideal candidate will possess a positive attitude and a growth mindset, will work extremely well with colleagues, and will be committed to the utilization of best practices in the field of educational technology.

### **Responsibilities include:**

- Establishing a school-wide technology plan
- Furthering the integration of instructional technology
- Technology training for faculty and staff
- Managing inventory & overseeing maintenance of hardware
- Supporting colleagues with IT issues
- Serving as point person for servers and internet
- Assisting with Rediker Admin Plus Database (Plus Portals)
- Administering e-mail for faculty and staff

**To Apply:** Submit letter of interest and resume to  
St. Thomas More Assistant Principal Ashley McDaniel  
via e-mail at [ashleym@stmbr.org](mailto:ashleym@stmbr.org).